INFORMATION ON THE PROCESSING OF PERSONAL DATA OF CANDIDATES FOR EMPLOYMENT (EU REGULATION 2016/679)

Dear Candidate,

We would like to inform you that PMT RIBBONS S.r.l. cares greatly about protecting you and has defined how your data must be processed and protected; you can find out how by reading this document:

1. Data Controller

Name	Contact details	DPO – Data Protection Officer
PMT RIBBONS S.r.l. (VAT no. IT02362420164)	– Address: Via Istria 29, 24059 Urgnano (BG), Italy; – Telephone: +39 035 894337; – Email: certificazione@pmtribbons.it – o.bottazzoli@pmtribbons.it; – PEC (certified email): pmtribbons@pec.pmtribbons.it	Appointment not required

2. Purposes and legal basis of processing

Purpose	Legal basis	Is providing the data required?	Data retention period
Management of unsolicited applications Management of personnel search and selection procedures	Pre-contractual measures	Providing the data is required; without it we will not be able to consider your application	The data contained in your curriculum vitae will be retained for 2 years from receipt of the application or from the last interview

3. Processing methods

Processing methods
The security of your data is ensured through the implementation of appropriate technical and organisational measures. We guarantee that your data will not be subject to automated decision-making.

4. Data recipients

Recipients	Notes
Employees and collaborators of the Data Controller, professional firms, consultants, IT service providers and other parties outside our company, carefully selected and duly instructed	Some of the parties listed above have been appointed as Data Processors; the full list of appointments is available at the Data Controller's premises.
Public bodies and authorities	
Banks and financial institutions, insurance companies	

5. Data subjects' rights

Rights you can exercise	How to exercise them	Complaints
Access Rectification Withdrawal of consent Objection Erasure (right to be forgotten) Restriction of processing	You can exercise your rights by contacting the Data Controller using the contact details given in section 1.	You have the right to lodge a complaint with the Italian Data Protection Authority (Garante per la Protezione dei Dati Personali – https://www.garanteprivacy.it/).

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