INFORMATION ON THE PROCESSING OF PERSONAL DATA OF CUSTOMERS AND PROSPECTIVE CUSTOMERS (EU REGULATION 2016/679)

Dear Customer/Prospective Customer,

We would like to inform you that PMT RIBBONS S.r.l. cares greatly about protecting you and has defined how your data must be processed and protected; you can find out how by reading this document:

1. Data Controller

Name	Contact details	DPO – Data Protection Officer
PMT RIBBONS S.r.l. (VAT no. IT02362420164)	– Address: Via Istria 29, 24059 Urgnano (BG), Italy; – Telephone: +39 035 894337; – Email: certificazione@pmtribbons.it – o.bottazzoli@pmtribbons.it; – PEC (certified email): pmtribbons@pec.pmtribbons.it	Appointment not required

2. Purposes and legal basis of processing

Purpose	Legal basis	Is providing the data required?	Data retention period
Collection of information prior to the supply of the service/product (e.g. quotations)	Pre-contractual measures	Providing the data is required; without it we will not be able to issue the requested quotation	Administrative data and/or data relating to the supply of the service/product will be retained for the entire duration of the relationship and thereafter for the periods required by law
Management of the supply of the service/product Protection of rights (out-of-court and court proceedings for debt recovery, protection of intellectual and industrial property rights, etc.)	Performance of the contract	Providing the data is required; without it we will not be able to provide the requested service	Administrative data and/or data relating to the supply of the service/product will be retained for the entire duration of the relationship and thereafter for the periods required by law
Compliance with tax, accounting and legal and/or regulatory obligations (e.g. invoicing, bookkeeping, making payments, paying taxes, etc.)	Compliance with laws and regulations	Providing the data is required; without it we will not be able to provide the requested service	Administrative data and/or data relating to the supply of the service/product will be retained for the entire duration of the relationship and thereafter for the periods required by law
Sending commercial communications about services and products similar to those you have already purchased (soft spam)	Overriding legitimate interest of the Data Controller	Providing the data is optional: you are free to object to processing for this purpose, and this will not prevent us from providing you with the service	The data processed on the basis of legitimate interest will be used until the data subject exercises the right to restriction of processing
Sending commercial communications following an exchange of contact details at trade fairs or events, or following requests for quotations		Providing the data is optional: you are free to object to processing for this purpose, and this will not prevent us from providing you with the service	The data processed on the basis of legitimate interest will be used until the data subject exercises the right to restriction of processing

3. Processing methods

Processing methods
The security of your data is ensured through the implementation of appropriate technical and organisational measures. We guarantee that your data will not be subject to automated decision-making.

4. Data recipients

Recipients	Notes
Employees and collaborators of the Data Controller, professional firms, consultants, IT service providers and other parties outside our company, carefully selected and duly instructed	Some of the parties listed above have been appointed as Data Processors; the full list of appointments is available at the Data Controller's premises.
Public bodies and authorities	
Banks and financial institutions, insurance companies	

5. Data subjects' rights

Rights you can exercise	How to exercise them	Complaints
Access Rectification Withdrawal of consent Objection Erasure (right to be forgotten) Restriction of processing	You can exercise your rights by contacting the Data Controller using the contact details given in section 1.	You have the right to lodge a complaint with the Italian Data Protection Authority (Garante per la Protezione dei Dati Personali – https://www.garanteprivacy.it/).

Last updated: 18/03/2026.